



Saturday, October 12, 2024, | 11am – 5pm | Rain Date October 13, 2024

## Vendor Form

*Please print neatly, and complete both pages of the form.*

PORK ROLL PALOOZA 2024

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail (required ): \_\_\_\_\_

Description of items to be sold or business/services to be promoted: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### VENDOR FEES

Phillipsburg-based\* businesses:  \$100 For-Profit Food Vendors  \$25 All Other Vendors

Non-Phillipsburg based\* businesses:  \$125 For-Profit Food Vendors  \$50 All Other Vendors

\*Businesses with a 08865 Zip code are considered Phillipsburg-based businesses for purposes of this event.

Food vendors will be allocated a 10x20' space at the event. Non-food vendors will be allocated a 10x10' space.

Checks made payable to Norwescap. Please call Norwescap for Non-Profit vendor fee (contact info below).

### PAYMENT INFORMATION

Check Enclosed (payable to Norwescap)  Please charge my:  Visa  MC  Amex

Card # \_\_\_\_\_

Name (and/or Company Name) on Card \_\_\_\_\_

Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_ Billing Zip \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Questions? Contact us at [communitydev@norwescap.org](mailto:communitydev@norwescap.org) or call (908) 454-7000 x3036.

Return form & payment to: Norwescap, ATTN: Pork Roll Palooza, 350 Marshall Street, Phillipsburg, NJ 08865



**DEADLINE FOR VENDOR ENROLLMENT: FRIDAY, SEPTEMBER 27, 2024**

## VENDOR RULES/POLICIES

*Violations will result in elimination from the event without refund.*

1. VENDORS ARE ONLY ALLOWED TO SELL APPROVED ITEMS. FOOD VENDORS MUST INCORPORATE SOME TYPE OF PORK PRODUCT INTO THEIR MENU.
2. THE EVENT COMMITTEE RESERVES THE RIGHT TO LIMIT ITEMS BEING SOLD.
3. VENDORS MUST COMMIT TO THE FULL DURATION OF THE FESTIVAL.
4. VENDORS MUST PROVIDE THEIR OWN TABLES, TENTS & CHAIRS.
5. FOR SAFETY REASONS, DUE TO THE ANTICIPATED LARGE CROWD, VENDORS MUST BE IN PLACE, AND CAR MOVED TO A DESIGNATED SPOT BY 10:00 AM. APPROVED PARKING LOCATIONS WILL BE PROVIDED.

## VENDOR LIABILITY AGREEMENT

\_\_\_\_\_ (the Vendor) wishes to participate as a vendor or associate in the Phillipsburg Pork Roll Palooza. I agree to accept all liability and responsibility for any personal injury, property damage, loss, theft, or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

\_\_\_\_\_ (the Vendor) shall indemnify and hold the Town of Phillipsburg, Norwescap and their officials, directors, employees, and agents, harmless against all suits, claims, demands, and losses including costs, expenses, and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

By signing this Agreement, the Vendor/Participant hereby requests the Event Committee to reserve vendor space at the Event and affirms it has read, understands, and agrees to all terms and provisions of this Agreement.

**Please return these items to Norwescap, ATTN: Pork Roll Palooza, 350 Marshall Street, Phillipsburg, NJ 08865**

- Vendor Form and signed Vendor Liability Agreement
  - Check payment to reserve your spot (checks made payable to Norwescap)
  - Current Certificate of Insurance (minimum limits required \$500,000). Certificate **must name Norwescap 350 Marshall St. Phillipsburg, NJ 08865 and the Town of Phillipsburg as additional named insureds**
- OR
- I acknowledge that I do *NOT* carry a Certificate of Insurance, and I assume full responsibility for any injuries and/or personal damages caused by my attendance at the event.

**Signature:** \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_