

# Vendor Form

Please Print Neatly



# Pork Roll Palooza 2019

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail (required): \_\_\_\_\_

## RULES/POLICIES

(VIOLATIONS WILL RESULT IN IMMEDIATE ELIMINATION FROM THE EVENT WITHOUT REFUND)

1. ALL VENDORS ARE ONLY ALLOWED TO SELL APPROVED ITEMS. FOOD VENDORS MUST INCORPORATE SOME TYPE OF PORK PRODUCT TO THEIR MENU.
2. THE EVENT COMMITTEE RESERVES THE RIGHT TO LIMIT ITEMS BEING SOLD
3. ALL VENDORS MUST COMMIT TO THE FULL DURATION OF THE FESTIVAL
4. ALL VENDORS MUST PROVIDE THEIR OWN TABLES, TENTS & EXTENSION CORDS. **NOTE:** WE HAVE LIMITED AVAILABILITY FOR ELECTRIC AND THOSE SPOTS WILL BE ASSIGNED ON A FIRST COME BASIS, SO SUBMIT YOUR FORM AND PAYMENT ASAP OR FEEL FREE TO BRING YOUR OWN GENERATOR. **DO YOU NEED ELECTRIC? Y \_\_\_ N \_\_\_.**
5. ANY CHANGES OF ITEMS TO BE SOLD MUST BE APPROVED BY THE COMMITTEE BY 10/7.
6. NON-ALCOHOLIC BEVERAGES ARE PROHIBITED TO BE SOLD ON SITE BY VENDORS
7. DUE TO THE ANTICIPATED LARGE CROWD. VENDORS MUST BE SET UP BY 10:00AM. VEHICLES MUST BE MOVED TO DESIGNATED SPOT BY 9:30AM FOR SAFETY REASONS. A LIST OF APPROVED PARKING WILL BE PROVIDED.

**SATURDAY, OCTOBER 12, 2019 11-6PM**

**SHAPPELL PARK, 353 S. MAIN STREET, PHILLIPSBURG, NJ 08865**

**DESCRIPTION OF ALL ITEMS TO BE SOLD (or a business to be promoted):**

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FEES: \_\_\_ **\$350** For-Profit Vendor\* (i.e. Food)  
 \_\_\_ **\$150** Non-Profit Vendor\* (i.e. Food)  
 \_\_\_ **\$100** For-Profit Non Food Vendor\*  
 \_\_\_ **\$50** Non-Profit or Artist

**Please make checks payable to:  
 Phillipsburg Downtown  
 Association**

\*\$50 discount for Phillipsburg businesses or residents. Excludes non-profit/artists.

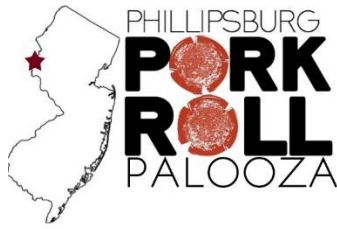
ELECTRIC: If YES, # of 20 AMP circuits required (110 VOLT): \_\_\_\_\_

SIGNATURE

DATE

**Questions? Contact:**  
**Dottie Kays, Committee Co-Chair**  
**info@porkrollpalooza.org**

Return form & payment to:  
**PHILLIPSBURG DOWNTOWN ASSOCIATION**  
**P.O. BOX 5121**  
**PHILLIPSBURG, NJ 08865**  
**DEADLINE: MONDAY, SEPT. 16<sup>TH</sup>**



# Vendor Liability Agreement

\_\_\_\_\_ (the Vendor) wish to participate as a vendor or associate in the Phillipsburg Pork Roll Palooza. I agree to accept all liability and responsibility for any personal injury, property damage, loss, theft or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

\_\_\_\_\_ (the Vendor) shall indemnify and hold the Town of Phillipsburg, and their officials, directors, employees and agents, Phillipsburg Downtown Association and the Pork Roll Palooza Committee, harmless against all suits, claims, demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

By signing this agreement, the Vendor/Participant hereby requests the Event Committee to reserve vendor space at the Event and affirms it has read, understands and agrees to all terms and provisions of this Agreement.

Please return to The Phillipsburg Downtown Association your:

- Vendor Form and signed Vendor Liability Agreement
- Check payment to reserve your spot
- Current Certificate of Insurance (minimum limits required \$500,000). Certificate ***must*** name Phillipsburg Downtown Association and the Town of Phillipsburg as additional named insureds

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_